



# P.E.O. STAR Scholarship

## Guidelines for Letters of Recommendation

Applicants for the P.E.O. STAR Scholarship are required to upload two unique Letters of Recommendation to their online application. Applicants are advised to request these letters from adults who know them well and can attest to their character, their talents, and their promise for the future.

**Relatives cannot serve as recommenders. If you are related to this student, please advise her to find a different adult to provide a letter of recommendation.**

### **About the P.E.O. STAR Scholarship**

P.E.O. is a Philanthropic Education Organization where women celebrate the advancement of women; educate women through scholarships, grants, awards, loans and stewardship of Cottey College; and motivate women to achieve their highest aspirations. You can learn more about P.E.O. at [www.peointernational.org](http://www.peointernational.org).

The highly competitive P.E.O. STAR Scholarship is awarded to women graduating high school who exhibit excellence in leadership, academics, extracurricular activities, community service and potential for future success. Applicants must have an unweighted GPA of at least 3.0 in a 4.0 scale and plan to attend an accredited postsecondary education institution in the United States or Canada full time or part time in the fall of the academic year following her high school graduation.

Applicants have 30 days to complete their application, including uploading both Recommendations. **The applicant can provide you with information on her deadline.**

### **Requirements for Letters of Recommendation**

You will provide your Letter of Recommendation directly to the applicant. It is her responsibility to upload the document to her application portal.

**Letters of recommendation for the P.E.O. STAR Scholarship may be up to two pages in length, minimum 11-point font.** If the letter consists of multiple pages, it must be uploaded as one file. Acceptable formats are: doc, docx, pdf.

Please include the following in your letter of recommendation:

- Your name, address and contact information (official letterhead is preferred).
- Name of the student you are recommending.
- Describe in what capacity and how long you have known the applicant.
- Describe her strengths and challenges based on your personal observations. How has she made a positive impact on her school and/or community?
- How does she exhibit excellence in leadership, academics, extracurricular activities, and/or community service?
- What qualities and skill sets do you believe will carry her successfully into the future?

Please contact [star@peodsm.org](mailto:star@peodsm.org) if you have questions that the applicant cannot answer.